



The Navajo Nation Becenti Chapter

T'oo'di'tsin "Barren of the Trees" Jadi'hadi't'ih "Antelope lookout"

COMMUNITY LAND USE PLANNING COMMITTEE (CLUPC)

Marilyn Becenti
PRESIDENT

Charmayne Hosteen
VICE - PRESIDENT

Marylynn Harry
SECRETARY/TREASURER

Abel Becenti
MEMBER

Beverly Becenti
MEMBER

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BECENTI CHAPTER COMMUNITY-BASED LAND USE PLANNING COMMITTEE PLAN OF OPERATION Fiscal Year 2022

Section 1. Establishment

The Becenti Chapter Community-Based Land Use Planning Committee (CLUPC) is hereby established and reaffirmed under the Becenti Chapter Government of the Navajo Nation in accordance with the Navajo Nation Local Governance Act requirements, Title 26, Section 2004 (c) (1).

Section 2. Purpose

The purpose of the CLUPC is to approve the process for the local land use planning and to oversee land use planning activities.

With public service and good judgement, the CLUPC envisions fulfilling the dreams of our ancestors by implementing a Community-Based Land Use Plan that will enhance the quality of life whereby establishing and maintaining independent and self-reliant community for generations to come while supporting local governance and tribal sovereignty.

Section 3. Vocabulary

- A. Becenti Chapter: Local chapter established and officially recognized by Navajo Nation Council on February 14, 1955.
- B. Chapter Officials: Local Chapter President, Vice-President, Secretary/Treasurer, Council Delegate and Land Board Member.
- C. Community Land Use Planning Committee (CLUPC): A local standing entity established under Navajo Nation Chapters as cited under N.N.C. Title 26, Section 2004.
- D. Community-Based Land Use Plan: A plan developed into a manual that is certified by the Resources and Development Committee (RDC) of the Navajo Nation Council.
- E. Ex-Officio: The Chapter Coordinator is the designee that shall serve as an Ex-Officio with full voting privileges and no stipend.
- F. Local Rural Addressing Committee (LRAC): A local standing committee established by the Navajo Nation Rural Addressing Authority, for local community members to act as committee members who will assist in creating a proper Navajo Nation Rural Addressing System.
- G. Navajo Nation Code (NNC): A tribal governmental document by which the Navajo Nation Government abides by (RDC) of the Navajo Nation Council, a standing committee that oversees the Certification of the Community-Based Land Use Plan of local Chapters. A collection of laws that serves as the basis of the Navajo Nation Government

Section 4. Duties and Responsibilities

The CLUPC shall exercise the following duties and responsibilities consistent with the Navajo Nation Local Governance Act, Title 26 N.N.C., Section 2004.

- A. Provide continuous education to Chapter community on the concepts, needs, and processes for planning and implementing a land use plan.
- B. Coordinate the process of all land planning activities.
- C. Inform Chapter membership on the progress of the land planning activities, project monitoring and budget recommendation and implementation.
- D. Shall work in collaboration with the community members, Becenti Chapter Administration staff, Land Board Member, and Chapter Officials.
- E. Develop and implement community planning by defining the goals, priorities and vision for the future of the community.
- F. Work with other Tribal, Federal and State agencies in seeking technical assistance for inventory and assessment of natural, cultural and community resources to establish and maintain community infrastructure.
- G. Work with all necessary resources to acquire land through the required withdrawal process as applicable by various land status.
- H. Develop a community education and participation plan describing methods that will foster public education participation through public hearings, newspapers, and radio. Chapter membership will be informed periodically on the progress of the land use planning activities. All information pertaining to the plan shall be available to the public.
- I. In coordination with the chapter officials and administration, develop and implement a community assessment defining goals, priorities and vision for the future of the community.
- J. Inventory and assess pertinent data.
- K. Update the community-based land use plan for re-certification and update every five years thereafter.
- L. Upon approval of the community-based land use plan by the Becenti Chapter membership, the CLUPC shall seek approval of the plan from the Resources and Development Committee, pursuant to 26 N.N.C., Section 102 (c).
- M. Assist with the Rural Addressing System for Becenti Chapter community to accomplish the Navajo Nation E 9-1-1 initiative.
- N. Maps and confidential information shall be monitored and kept at the chapter administration office.

Section 5. Membership Qualification

- A. Must have a general understanding of planning concepts with respect to the beliefs, customs and morale of a community.
- B. Must have expertise in providing valuable insight and contributions to the overall land use planning process.

Section 6. Membership

- A. The Community-Based Land Use Planning Committee shall comprise of six voting members consisting of three (3) officers, two (2) members and one (1) Ex-Officio that have expertise in providing valuable contributions to the overall land use planning process. Subcommittees

comprising of voting and non-voting members of the Chapter, may be established to assist the Community-Based Land Use Planning Committee.

B. Should a vacancy in the CLUPC occur, the following process shall be as follows:

1. The CLUPC shall publicly announce the vacant position through fliers, newspaper, radio or by other communication.
2. Interested individual(s) will submit a Letter of Interest to the Becenti Chapter CLUPC.
3. Should CLUPC find possible candidates for the committee membership, the CLUPC shall call a special meeting to fill the position.
4. The nominated individual(s) shall officially accept or decline their nomination.
5. The nominated individual(s) shall commit to serving at least one (1) Fiscal Year.
6. The CLUPC shall submit a resolution to the Becenti Chapter to approve the recommended individual(s).
7. Should the request be approved and accepted by the Chapter membership, the CLUPC will officially recognize the new member(s) at the next duly called committee meeting.

C. When a member of the CLUPC has accumulated absences, the process is as follows:

1. When a CLUPC member has been absent two (2) times, the CLUPC President shall provide a written warning describing that a third 3rd unexcused absence will constitute an immediate removal.
2. CLUPC members will notify the CLUPC President or chapter administration staff of their impending absence.
3. An excused absence consists of an event of a family emergency, health issues, death in the family or an unforeseen circumstance that could not be avoided. All other reasons are considered unexcused absence.
4. The CLUPC President shall provide a signed letter notifying the member of a third absence and discontinuation of membership. (A copy of the letter will be provided to the chapter administration).
5. Should a committee member miss three (3) or more scheduled meetings and no remedy is made, the committee member will automatically be removed from CLUPC at the next scheduled meeting and the position will be declared vacant.
6. The CLUPC President shall then officially announce the position as vacant.

D. Should a CLUPC committee member resign, the process shall be as follows:

1. Submit a Letter of Resignation to CLUPC President.
2. Should the resignation of a CLUPC Officer or Member, a Pro-Temp may be selected by the CLUPC committee to fill the position until the vacancy is filled.

E. If the CLUPC has a full membership of six (6) members and there is an interest by a community member to join the committee, they shall attend the next CLUPC meeting and inform the committee of their interest.

1. The CLUPC shall review the budget and the status of the membership.
2. If the budget modification is approved, a Letter of Interest shall be submitted to CLUPC.
3. CLUPC will submit a Resolution to the Chapter Officials for consideration of a new member.

- F. The Local Rural Addressing Committee member must be a lifelong community resident of Becenti Chapter. The individual must know the Becenti Chapter service area and have extensive knowledge of the locale.

Section 7. Budget

The CLUPC stipend of \$125.00 is allowable for each officer and members for one meeting per month with the exception of the Ex-Officio whom will not receive a stipend as this individual is a Chapter employee. All other expenditure shall be coordinated by the chapter administration as needed.

Section 8. Meetings and Compensation

- A. The CLUPC shall hold two regular meetings a month however, is entitled to schedule additional meetings if necessary.
- B. The CLUPC meetings shall be held every second Wednesday of each month unless otherwise designated by the CLUPC members.
- C. Special meetings will be scheduled by the CLUPC President when necessary.
- D. Contingent upon the availability of funds and the annual Chapter budget allocation, each officer and member of the CLUPC, may receive \$125.00 for one meeting per month with the exception of the Ex-Officio.
- E. The CLUPC shall consist of five (5) paid members, which are the CLUPC President, Vice-President, Secretary/Treasurer, and two (2) members.
- F. If the CLUPC does not appoint a pro-temp Secretary/Treasurer, the President or Vice President may delegate the duties to another committee member.
- G. The President shall follow-up on all actions and assignments that were entrusted to committee members and other resources to ensure that proper course of action was taken and completed.
- H. The President shall not vote during a regular voting procedure unless to break a tie-vote.
- I. In the absence of the President, the Vice President shall assume the duties and responsibilities of the President or as may be duly assigned.
- J. If the President and Vice-President are absent, the Secretary/Treasurer shall be given the privilege or presiding while the normal duties are assigned to another committee member.
- K. The Secretary/Treasurer shall take roll call, keep minutes of the committee meetings and maintain records and documentation of the CLUPC business.
- L. The Secretary/Treasurer shall maintain and enforce the budget allocations.
- M. The Members shall have the privilege of voting in support, opposition, or remain idle by abstention.
- N. The Members shall participate in all committee meetings, work sessions, and other related activities.
- O. The Members shall motion and second during the committee meetings.
- P. The Members shall contribute to the overall functions of the committee and complete tasks assigned by the CLUPC President.
- Q. CLUPC shall provide a report to the Chapter membership during regular duly called Chapter meetings.
- R. CLUPC shall attend various works sessions, workshops, conferences, and meetings as necessary.
- S. The LRAC Member(s) shall provide reports to the CLUPC on update or progress.

Section 9. Quorum

For an official CLUPC meeting, a quorum shall consist of three (3) committee members.

Section 10. Technical Assistance

A. The CLUPC may seek technical assistance from the Becenti Chapter, Navajo Nation, Federal, State, County governments, or other entities.

Section 11. Ethics

Members of the CLUPC are requirement to comply with the Navajo Nation Ethics and Government.

Section 12. Parliamentary Authority

The CLUPC shall abide by and refer to the Becenti Chapter Meeting Procedures, and Rules of Order.

Section 13. Amendments

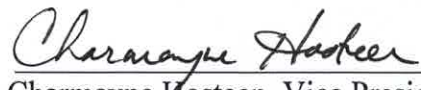
For consideration to amend the CLUPC Plan of Operation, a recommendation is made to the Becenti Chapter community membership at a duly called Chapter meeting.

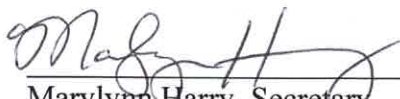
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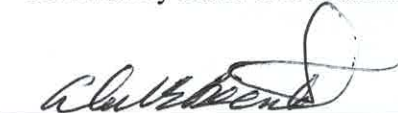
The CLUPC has officially reviewed and approved this foregoing Community-Based Land Use Planning Committee Plan of Operation and hereby authorizes this document to be utilized as stated.

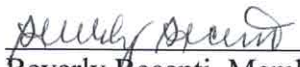
We hereby acknowledge the CLUPC Plan of Operation and agree to abide by foregoing document approved on his 28th day of July, 2021.


Marilyn L. Becenti, President
Community Land Use Planning Committee


Charmayne Hosteen, Vice President
Community Land Use Planning Committee


Marylynn Harry, Secretary
Community Land Use Planning Committee


Abel Becenti, Member
Community Land Use Planning Committee


Beverly Becenti, Member
Community Land Use Planning Committee